

## Protection concept for large public events in the sitem-insel

### Introduction

Since 22 June 2020, major events with a maximum number of 1000 people may be held in Switzerland. A protection concept must be developed for each location in which such events will take place. These protection concepts regulate the implementation of distance and hygiene rules and the traceability of contacts (contact tracing).

This protection concept describes how large public events can be held in the sitem-insel, Freiburgstrasse 3, 3010 Bern. The fire protection user agreement results in a maximum occupancy of 300 people on the ground floor and an occupancy of 200 persons per additional floor (OG1-OG4)

### Responsibilities

sitem-insel informs the organiser about the protection concept to be implemented when booking the room. The organiser of the event is responsible for complying with the protection concept. The organiser must name the safety officer of sitem-insel a responsible person who is accountable for compliance with the protection concept. In the case of large events, several persons may be needed to separate the passenger flows (e.g. use of the entrance doors only as an entrance or exit). The job of this staff is the responsibility of the organiser.

### Measures to comply with distance and hygiene rules:

- The FOPH's rules of conduct and hygiene apply to all persons attending events.
- Disinfectant dispensers are available at the entrances of the sitem island.
- The regular cleaning of surfaces, stair railings and toilet infrastructure on the communal usable area is ensured by sitem-insel. The cleaning/disinfection of objects in the event rooms, which are used by several people, is carried out independently by the organiser.
- In the sitem island, every room is sufficiently ventilated via the house ventilation. Multiple air changes per hour are guaranteed.
- The room capacities are adjusted so that the distances can be maintained.
- The maximum capacity in force is shown at the premises.
- The design of the event must be adapted so that the distance rules can be adhered to at any time.
- Activities with higher transmission risks are avoided as far as possible, e.g. activities with close interpersonal contacts or large numbers of people such as diploma celebrations, etc.

- The flow of persons must be directed in such a way that the FOPH distance rules between all persons can be complied with. This applies to all break-, cloakroom- and catering situations. For example, a staggering of people in groups can be applied.

## **Additional hygiene measures for events where the distance rules cannot be observed:**

- If the prescribed distance cannot be met, hygiene masks must be worn. It is the organiser's duty to make them available in sufficient quantities. The mask requirement also applies to tours in the building.
- For all events where the distance rules in the room cannot be observed, catering in the room is not allowed. Meals must take place in the public area / restaurant, on condition that the distance rules can be observed.

## **Measures to protect vulnerable persons and to exclude persons who are ill**

- Particularly vulnerable persons must be protected and should not be excluded from participation in events.
- Persons who show possible symptoms or have had contact with infected persons in recent days are not allowed to attend events.
- All persons who have been shown to have a COVID-19 disease are not allowed to participate in an event until two weeks after the disease has been overcome.

## **Traceability**

The organiser is obliged to keep a list of presences on events. This ensures seamless contact tracing. If necessary, people who have been in close interaction can be contacted.

## **Protection concept for catering**

These measures apply to all catering services such as coffee breaks, apero, lunches, etc.

- Meals can take place in the event room if the minimum distances can be observed.
- The catering in the restaurant can be offered in the form of served buffets.
- All distance and hygiene measures must be adhered to. If this is not possible, masks must be worn by the employees of the restaurant.

## **Capacities in rooms of the sitem island**

The current room capacities for all rooms are attached to the doors, both the capacities at which the prescribed distances can be met and the maximum capacities with mask duty.

## **Basics:**

Ordinance 2 on measures to combat coronavirus (Covid-19) <https://www.ad-min.ch/opc/de/classified-compilation/20200744/202006150000/818.101.24.pdf>

Uniform protection concepts of the FOPH <https://www.bag.admin.ch/bag/de/home/krankheiten/ausbrueche-epidemien-pandemics/current-ausbrueche-epidemics/novel-cov/recommendations-for-the-world-of-work.html>

Protection concept of the University of Bern under Covid-19 for further education [https://intern.unibe.ch/e1883/e510955/e510841/e960852/e960853/SchutzkonzeptWeiterbildungU-niBe\\_ger.pdf](https://intern.unibe.ch/e1883/e510955/e510841/e960852/e960853/SchutzkonzeptWeiterbildungU-niBe_ger.pdf)

Protection concept of the Insel Group